TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Chief John A. George, (954) 693-8320

PREPARED BY: Angela Rodgers (954) 693-8320

SUBJECT: RESOLUTION

AFFECTED DISTRICT: Town Wide

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF LAW ENFORCEMENT TRUST FUNDS IN THE AMOUNT OF $11,575.00 FOR THE PURCHASE OF POWER DMS SOFTWARE FROM INNOVATIVE DATA SOLUTIONS FOR SOFTWARE MANAGEMENT OF THE DAVIE POLICE DEPARTMENT'S GENERAL ORDERS.

REPORT IN BRIEF: In July of 2005, The Davie Police Department was accredited by the Commission for Florida Law Enforcement Accreditation. Per accreditation standards, any changes or revisions must be documented and stored for on-site assessment. The Department's Professional Standards Unit has been overwhelmed with the manual collection, storage and data entry of these required documents. To streamline the data management system, research was conducted for a software management system that could incorporate storing, managing and distributing revisions of the the Department's General Orders. Innovative Data Solutions is a sole source organization that has developed the appropriate software for the maintenance and management of the Department's General Orders per Commission for Law Enforcement Accreditation Standards.

PREVIOUS ACTIONS:

CONCURRENCES:

FISCAL IMPACT: Yes

> Has request been budgeted?   No

> If no, amount needed: $11,575.00

> > What account will funds be appropriated from: Law Enforcement Trust Funds Account
> > > 001-0520-521-0317
> Additional Comments:

RECOMMENDATION(S): Motion to approve Resolution

Attachment(s):

Resolution
Police Department Memo
Innovative Data Solutions Quote
Sole Source Letter
Vendor/Bidder Disclosure Form
W-9
SunBiz Corporation Document

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF LAW ENFORCEMENT TRUST FUNDS IN THE AMOUNT OF $11,575.00 FOR THE PURCHASE OF POWER DMS SOFTWARE FROM INNOVATIVE DATA SOLUTIONS FOR SOFTWARE MANAGEMENT OF THE DAVIE POLICE DEPARTMENT'S GENERAL ORDERS.

WHEREAS, the Town of Davie Police Department wishes to purchase a software management system for the storage and maintenance of the Department's General Orders; and

WHEREAS, the Department researched and found Innovative Data Solutions who can supply the appropriate software for the management and maintenance of the General Orders per the Commission for Florida Law Enforcement Accreditation Standards; and

WHEREAS, Innovative Data Solutions is a sole source company; and

WHEREAS, the Town Council wishes to approve the expenditure of Law Enforcement Trust Funds in the amount of $11,575.00 for the purchase of Power DMS Software.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1.   The Town Council hereby authorizes the expenditure from Law Enforcement Trust Funds Account 001-0520-521-0317, in the amount of $11,575.00, for the purchase of Power DMS software from Innovative Data Solutions.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2007

_____
MAYOR/COUNCILMEMBER

ATTEST:

_____
TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2007

Davie Police Department
Memorandum

TO:	Captain J. Carney	**DATE:** November 9, 2006
FROM:	Sergeant John Nasta	
THROUGH:	Chain of Command	
SUBJECT:	Power DMS	

The Davie Police Department is currently halfway through its second Accreditation cycle with the March 2008 onsite assessment rapidly approaching. A large part of my assignment is ensuring the department's written directives are updated, distributed, and maintained. This process has dominated my workload for the last six months and will continue to do so for the foreseeable future. Every change to a written directive must be distributed to each department member and proof of such distribution as well as the previous directive must be stored in accordance with public records laws and the Commission for Florida Law Enforcement Accreditation (CFA) Standards. The amount of time I spend on this has left me to rely on assistance from personnel in light duty assignments to assist in maintaining the Accreditation files.

In order to streamline this process I conducted research into software for maintaining and distributing our Department's manual. Innovative Data Solutions has created a series of products designed specifically to assist Police Departments in distributing and maintaining written directives. The company is located in Florida and also considered the CFA Standards when the software package was created. They are the only products I was able to locate that were designed to assist police departments with these tasks. Innovative Data Solutions also provided a Sole Source Letter which I have attached to this memorandum.

I have listed the three software products below, along with a short description of what each does. It should be noted that the first two, PowerDMS and PowerTEST, would both assist us in fulfilling different requirements. The third product, PowerSURVEY, may be less useful but is provided at no cost when the other two are purchased.

PowerDMS is the module that would store and distribute general orders. It allows the officers to access the general orders and other distributed documents via the laptop without the need to create and distribute compact discs. When general orders are updated the system provides an electronic means for members to acknowledge receipt and will track when each member receives the document as well as who has not yet received it. This product could also be used to distribute videos and PowerPoint presentations for training, eliminating the need to make several copies and distribute them for viewing as is current practice. PowerDMS would eliminate the need to physically hand every member a CD each time a change is made and would eliminate the need to store receipts from each member for each change.

PowerTEST allows tests to be created for general orders and other training topics. The tests are created by PowerTEST from a bank of questions created for each topic by the department. Each member would receive a different group of questions from the bank. Officers would take the test via their laptops and the system will score and track the

results. Officers could not sign for a general order or other item until they successful completed the test, thereby ensuring the officers understand critical portions of the material. This could also be used for refresher training. An example is Specialty Impact Munitions. Sergeants are required to attend refresher training every two years. The training is in two parts, first a classroom portion to review the most important aspects and then time at the range to qualify with the weapons. The PowerPoint presentation for the classroom portion could be distributed with PowerDMS a few weeks before the affected members are scheduled for their normal firearms training. Once the member views the presentation PowerTEST will be used to give the member a test on the key points. The presentation would also direct the member to the appropriate departmental instructor if there are questions. Once this is completed the member can then qualify with the weapon during normal firearms training. Roll call training that is often conducted using videos could be conducted much the same way. The video would be distributed with the system, followed by a test. This would free supervisors from sitting in the roll call room for or five times with different officers to ensure they have watched a particular video.

PowerSURVEY allows the Department to create surveys and distribute them to the officers. Once completed the systems tabulates the results.
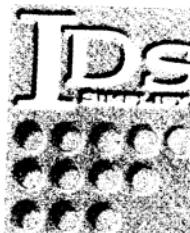
Power DMS – Power Test
Product Description/Sole Source Letter

Power DMS (Document Management System) and Power Test provide a complete solution for the electronic maintenance and administration of written directives, personnel policies, interoffice memorandums, and any other documents for which employees must be accountable. Power DMS "marries" HTML documents to a SQL database. In most cases, existing documents can be easily converted to work with Power DMS. Employees have instant access to written directives from a web browser. When an employee reads a new or revised policy, they are prompted for their user name and password to create their electronic "signature" which is then stored in the database.

Power Test allows policy managers to create on-line tests and link them to documents. The test is displayed through the client's web browser. If a test is linked to a document, users are given the opportunity to take the test after "signing" the document. The electronic signature is not written to the database until the user takes and passes the linked test. Each test is graded and saved in the database for future review by administrators.

Both products are completely server-based, requiring only a web browser for client access. Both will run with SQL Server 7.0, SQL Server 2000 or MSDE on either a Windows 2000 or 2003 operating system. The applications consist of ASP pages in a familiar, user-friendly web format. This custom software was originally developed for law enforcement, which is the current market for both products.

Both Power DMS and Power Test are unique products developed by Innovative Data Solutions specifically to meet the challenges and increasing needs of law enforcement accreditation managers. To our knowledge, Power DMS along with Power Test are the only products of their kind on the market today. Innovative Data Solutions is the sole distributor and source of Power DMS and Power Test.

Innovative Data Solutions
P.O. Box 1212
Brooksville, FL 34605-1212
Phone: 800.749.5104
Fax: 727.232.0181

Quote #: 06-81A

John Nasta Davie Police Department 1230 South Nob Hill Road Davie, FL 33324	Phone: (954) 693-8258 Fax: Email: john_nasta@davie-fl.gov

Date: 11/30/2006
Rep.: Kevin Knox

Qty	Item #	Name	Price	Total
1	PDMS	PowerDMS	$3,500.00	$3,500.00
1	PTES	PowerTEST	$2,500.00	$2,500.00
1	PSUR	PowerSURVEY	$2,000.00	$2,000.00
1	PROMO	PowerSURVEY Promotion	-$2,000.00	-$2,000.00
275	CLIC	Client Licenses	$5.00	$1,375.00
1	UA	Upgrade Advantage	$1,287.50	$1,287.50
1	FYUA	First Year Upgrade Advantage Discount	-$1,287.50	-$1,287.50
1	PUP	Policy Upload (300 Policies No Reformatting)	$500.00	$500.00
1	OSIT	Onsite Installation and Training	$1,000.00	$1,000.00
1	3YRUA	(3) Years Upgrade Advantage*	$2,700.00	$2,700.00

Sub Total		$11,575.00
Shipping & Handling		
Taxes	0.000%	$.00
TOTAL		$11,575.00

Comments: :*This is a discounted rate for an advance purchase of the Upgrade Advantage plan
**If Active Directory Authentication mode is used, Windows CAL will be required

Office Use Only:

Thank you for your business.

Town of Davie
Vendor/Bidder Disclosure

I, _Joshua J Brown_ , being first duly sworn state that:
The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: _Innovative Note Solutions_

Address: _PO Box 1212_

Brooksville, FL 34601

FEIN _59-3608885_

State and date of incorporation _____

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

Full Legal Name	Address	Ownership	
Joshua J. Brown	275 Sunset Dr.	100	%
	Brooksville FL 34601		%
			%
			%

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name   Address

_____

_____

_____

_____

By: _____   Date: _12/14/06_
    Signature of Affiant

    Joshua J Brown
    Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this _14_ day of _December_ 200_6_ by _Joshua Brown_, he/she is personally known to me or has presented _FLDL_ as identification.

CHRISTIANA F. EASTMAN
Notary Public - State of Florida
My Commission Expires Oct 5, 2009
Commission # DD 479063
Bonded By National Notary Assn.

_____
Notary Public, State of Florida at Large

Christiana F Eastman
Print or Stamp of Notary

_DD 479063_
Serial Number

My Commission Expires : _Oct 5, 2009_

Form W-9
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)
Innovative Data Solutions, Inc.

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☑ Corporation ☐ Partnership ☐ Other ▶ ....   ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)
P.O. Box 1212

Requester's name and address (optional)

City, state, and ZIP code
Brooksville, FL 34605-1212

List account number(s) here (optional)

Print or type   See Specific Instructions on page 2.

Part I   Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number
5 9 - 3 6 6 8 8 8 5

Part II   Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here   Signature of U.S. person ▶ *Melissa M*   Date ▶ 12/15/06

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

● An individual who is a citizen or resident of the United States,

● A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

● Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

● The U.S. owner of a disregarded entity and not the entity,

Cat. No. 10231X   Form **W-9** (Rev. 11-2005)
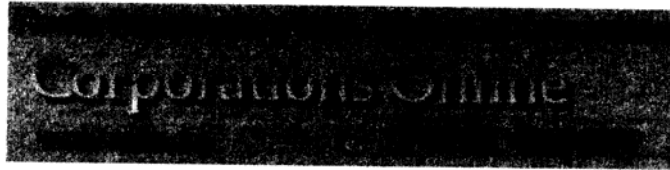
Florida Profit

INNOVATIVE DATA SOLUTIONS, INC.

PRINCIPAL ADDRESS
275 SUNSET DR.
BROOKSVILLE FL 34601
Changed 04/14/2005

MAILING ADDRESS
P.O. BOX 1212
BROOKSVILLE FL 34605
Changed 04/14/2005

Document Number	FEI Number	Date Filed
P00000056025	593668885	06/02/2000
State	**Status**	**Effective Date**
FL	ACTIVE	NONE

Registered Agent

Name & Address
BROWN, JOSHUA J 275 SUNSET DR. BROOKSVILLE FL 34601
Address Changed: 04/14/2005

Officer/Director Detail

Name & Address	Title
BROWN, JOSHUA J 275 SUNSET DR. BROOKSVILLE FL 34601	PSTD

Annual Reports

Report Year	Filed Date

2004	04/29/2004
2005	04/14/2005
2006	01/24/2006

Previous Filing	Return to List	Next Filing

No Events
No Name History Information

Document Images

Listed below are the images available for this filing.

01/24/2006 -- ANNUAL REPORT
04/14/2005 -- ANNUAL REPORT
04/29/2004 -- ANN REP/UNIFORM BUS REP
04/25/2003 -- ANN REP/UNIFORM BUS REP
03/27/2002 -- COR - ANN REP/UNIFORM BUS REP
05/01/2001 -- ANN REP/UNIFORM BUS REP
06/02/2000 -- Domestic Profit

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Corporations Inquiry   Corporations Help